



SBI INFRA MANAGEMENT SOLUTIONS PVT.LTD.
STATE BANK OF INDIA, CIRCLE OFFICE KOLKATA,
SAMBRIDDHI BHAWAN, 1, STRAND ROAD,
KOLKATA– 700001

SBIIMS INVITE ONLINE e-TENDERS ON BEHALF OF SBI
For

**FINALISATION OF UNIT RATES OF ITEMS OF INTERIOR FURNISHING
& CIVIL WORKS RELATED TO THE RENOVATION OF BRANCHES
AS PER UNIFORM LAYOUT, COLOUR SCHEME & ELEVATION
OF BRANCHES OF SBI UNDER LHO- KOLKATA**

**THE SBI APPROVED CONTRACTORS EMPANELLED ON FOLLOWING CATEGORY IN KOLKATA CIRCLE ARE ONLY
ELLIGIBLE.**

**1. INTERIOR FURNISHING/ALLIED CIVIL WORKS- All Categories of
SBI/LHO/KOLKATA/2017**

2. CIVIL/STRUCTURAL WORKS – All Categories of SBI/LHO/KOLKATA/2017

Tender Submitted By:

Name of Contractor:

Address:

GSTIN:

Date:

**NOTE: NON- PARTICIPATION IN THE TENDER PROCESS WILL BE VIEWED SERIOUSLY BY THE SBIIMS/BANK
EVEN DEBAR FROM THE LIST OF EMPANELLED CONTRACTORS. MOREOVER, THIS WILL BE TREATED AS UN-
WILLINGNESS FOR THE BANK'S/SBIIMS WORK AT THE TIME OF RECAST THE PANEL OF CONTRACTOR IN NEAR
FUTURE.**

NOTICE INVITING e-TENDERS

SBIIMS invites item rate e-Tenders under two bid systems from the all Bank's empanelled contractors empanelled for Interior furnishing & Civil works for **FINALISATION OF UNIT RATES OF ITEMS OF INTERIOR FURNISHING & CIVIL WORKS RELATED TO THE RENOVATION OF BRANCHES AS PER UNIFORM LAYOUT, COLOUR SCHEME & ELEVATION OF BRANCHES OF SBI UNDER LHO- KOLKATA**

through online e-Tendering System portal <https://etender.sbi>

Details of the e-Tender are as under:

1.	Name of the Work	:	FINALISATION OF UNIT RATES OF ITEMS OF INTERIOR FURNISHING & CIVIL WORKS RELATED TO THE RENOVATION OF BRANCHES AS PER UNIFORM LAYOUT, COLOUR SCHEME & ELEVATION OF BRANCHES OF SBI UNDER LHO- KOLKATA
4.	Cost of Tender Documents	:	NOT APPLICABLE
5.	Earnest Money Deposit	:	NOT APPLICABLE
6.	Validity of Tenders	:	365 days from the date of opening of Price-bid (Subject to further extension)
7.	Availability of Tender Documents	:	Tender documents to be downloaded from the Bank's website or SBI e-tender portal https://etender.sbi
8.	ARCHITECT NAME	:	NOT APPLICABLE
9.	Initial Security Deposit	:	NOT APPLICABLE
10.	Total Security deposit	:	NOT APPLICABLE
11.	Start Date & Time of submission of technical & Price bid-	:	From 3:00 PM on 11.07.2019
12.	Last date of submission of technical & Price bid Including EMD & Tender Cost & Cover-!	:	Upto 3:00 PM on 20.07.2019
13.	Date and time of opening of technical bid (EMD + Technical Bid)	:	20.07.2019 at 3.30 PM In Case of Tender Opening date is declared as holiday, the tender will open in the next working day at the same time.
14.	Date and time of opening Price bid	:	20.07.2019 at 4:00 PM
15.	For any details, please contact	:	Vice President & Circle Head SBI Infra Management Solutions Pvt. Ltd. Circle Office Kolkata, Sambriddhi Bhawan, 1, Strand Road, Kolkata – 700001.
16.	For e-Tender related queries	:	Service provider: M/s. E-procurement Technologies Limited (abc procurement/ Auction Tiger) B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat Help Desk: Contact Persons: Geeta Goutam , M: +91 6354919566 T: +91 79 68136814 Email: geeta@auctiontiger.net

			Sujith Nair (Shark ID – ~SUJITHN) Sr. Executive – Implementation & Support e-Procurement Technologies Limited Contact: sujith@eptl.in Phone: +91-79-68136857 6863 6835 6829 6831 6840 (Mon-Fri working Hours 10 AM to 7 PM) (Sat working hours 10AM to 4PM)
17.	Liquidated Damages	:	Works to be assigned to be completed in a time bound manner and non-completion of work within the stipulation time frame to be indicated in the work order is liable to compensation in addition to the liquidated damage as per the Bank's standard norms.
18.	Defects liability period	:	NOT APPLICABLE
19.	Value of Interim Certificate	:	NOT APPLICABLE
20.	Corrigendum	:	Corrigendum (If any) to be followed as per publication in https://etender.sbi site only.
IMPORTANT NOTES			
a)	All contractors who are empanelled with SBI Kolkata Circle in the specific category are only eligible for the above mentioned work.		
b)	Any abnormal increase from the quoted price / cost will not be accepted.		
c)	Electronically Sealed e-Tenders are invited from the SBI approved prequalified contractors Sealed tenders in two parts are to be submitted online through the following website: https://etender.sbi Price bid shall be accepted in online mode only Price bid in offline mode will not be accepted. (a)Part – I (Technical Bid + EMD): Technical Bid already available in of-line mode as stated above. (b) Part – II (Price Bid): This shall contain the Electronic format of Price Bid. No condition/ stipulation in this part other than unconditional general rebate shall be accepted.		
d)	The Bidder is expected to examine all instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the bidder's risk and shall result in rejection of the bid.		
e)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time. Again, corrigendum, if any, are to be followed from "https://etender.sbi".		
f)	No conditions other than mentioned in the tender will be considered, and if given they will have to be withdrawn before opening of the price-bid.		
h)	In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.		
i)	SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.		
j)	Rates quoted shall be inclusive of all costs, carriage, allowances, Levies, VAT, etc. but excludes Service Tax/GST. However, Service Tax/GST will be paid extra by the Bank on production of Service Tax/GST Registration document and on claim as per prevailing rate.		
k)	Rates shall be quoted in both figures and words. In case of any discrepancy (ies) in the rate quoted in figures and words and in the amount, the rate quoted in words will be considered.		

l)	Contractors shall provide all labor and materials, tool and tackles including necessary scaffolding for proper execution of the work, including curing etc.
m)	
n)	Rates quoted shall be inclusive of providing necessary arrangements for satisfactory protection of furniture/flooring/electrical fittings/Bank's any other property during execution of the work.
o)	Rates shall be inclusive of cost for disposing debris and any other unserviceable materials as per direction and inconformity with the Local or any other authority (ies) rules.
p)	Rates shall be inclusive of cleaning of floors, making good to damaged floor, ceiling, walls, etc., after completion of work.
q)	Rates are to be quoted for unit quantity only for fixation of unit rate of items.

Vice President & Circle Head
SBI Infra Management Solution Pvt. Ltd
(For & behalf of State Bank)

TERMS & CONDITIONS OF E-TENDERING:

SBIIMS PVT. LTD. shall finalize the Tender through e-tendering mode for which **M/s. e-Procurement Technology**, have been engaged by SBIIMS. Please go through the guidelines given below and submit your acceptance to the same along with your Commercial Bid.

1. E-tendering shall be conducted by SBIIMS through **M/s. e-Procurement Technology**, on pre-specified date. While the Contractors shall be quoting from their own offices/ place of their choice, Internet connectivity and other paraphernalia requirements shall have to be ensured by Contractors themselves. In the event of failure of their Internet connectivity, (due to any reason whatsoever it may be) it is the bidders' responsibility.

In order to ward-off such contingent situation bidders are requested to make all the necessary arrangements/alternatives such as back-up power supply whatever required so that they are able to circumvent such situation and still be able to participate in the E-tendering successfully. Failure of power at the premises of Contractors during the E-tendering cannot be the cause for not participating in the E-tendering. On account of this the time for the E-tendering cannot be extended and SBIIMS Pvt. Ltd. Is not responsible for such eventualities.

1. **M/s. e-Procurement Technology**, shall arrange to train your nominated person(s), without any cost to you. They shall also explain you all the Rules related to the E-tendering. You are required to give your compliance on it before start of bid process.
2. BIDDING CURRENCY AND UNIT OF MEASUREMENT: Bidding will be conducted in Indian currency & unit of measurement will be displayed in online E-tendering.
3. BID PRICE: The bidder has to quote the rate as per the tender document provided by SBIIMS Pvt. Ltd. their appointed Architects.
4. VALIDITY OF BIDS: The bid price shall be firm for a period specified in the tender document and shall not be subjected to any change whatsoever.
5. Procedure of E-tendering:

Online E-tendering:

- (a) The soft copy of the Technical as well as Price Bid is available on the Bank's website during the period specified in the NIT.
- (b) Online e-tendering is open to the empanelled bidders in the respective category.
- (c) The Price-Bid shall be made available online by the Service Provider wherein the contractors will be required to fill-in their Item-wise rates for each item.
- (d) The Contractors are advised not to wait till the last minute to submit their online item- wise quote in the price bid to avoid complications related with internet connectivity, network problems, system crash down, power failure, etc.

It is mandatory to all the bidders participating in the price bid to quote their rates for each and every item.

- (e) In case, contractor fails to quote their rates for any one or more tender items, their tender shall be treated as ***"Incomplete Tender"*** and shall be liable for rejection.
6. **LOG IN NAME & PASSWORD:** Each Bidder is assigned a Unique User Name & Password by **M/s. e-Procurement Technology**, All bids made from the Login ID given to the bidder will be deemed to have been made by the bidder.
7. **BIDS PLACED BY BIDDER:** Bids will be taken as an offer to execute the work as specified. Bids once made, cannot be cancelled / withdrawn and the Bidder shall be bound to execute the work at the quoted bid price. In case the L-1 Bidder backs out or fail to complete the work as per the rates quoted, SBIIMS shall at liberty to take action as deemed necessary including de-paneling such contractors and forfeiting their EMD.
8. At the end of the E-tendering, SBIIMS Pvt. Ltd. will decide upon the winner. SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
9. SBIIMS shall be at liberty to cancel the E-tendering process/tender at any time, before ordering, without assigning any reason.
10. SBIIMS shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause.
11. Other terms and conditions shall be as per your techno-commercial offers and other correspondences till date.
12. **OTHER TERMS & CONDITIONS:**
- The Bidders shall not involve himself or any of his representatives in Price manipulation of any kind directly or indirectly by communicating with other suppliers/bidders.
 - The Bidder shall not divulge either his Bids or any other exclusive details of SBIIMS Pvt. Ltd. to any other party.
 - SBIIMS Pvt. Ltd. decision on award of Contract shall be final and binding on all the Bidders.
 - SBIIMS Pvt. Ltd. Reserve their rights to extend, reschedule or cancel any E-tendering within its sole discretion
 - **SBIIMS or its authorized service provider shall not have any liability to Bidders for any interruption or delay in access to the site irrespective of the cause.**
 - **SBIIMS or its authorized service provider is not responsible for any damages, including damages that result from, but are not limited to negligence.**
 - **SBIIMS or its authorized service provider will not be held responsible for consequential damages, including but not limited to systems problems, inability to use the system, loss of electronic information etc.**
N.B.
 - **All the Bidders are required to submit the Process Compliance Statement (Annexure-II) duly signed to the Service Provider.**
 - **All the bidders are requested to ensure that they have a valid digital signature certificate well in advance to participate in the online event.**

PROCESS COMPLIANCE STATEMENT (ANNEXURE I)

(The bidders are required to print this on their company's letter head and sign, stamp and submit with technical Bid)

To,

M/s. E-procurement Technologies Limited

AGREEMENT TO THE PROCESS RELATED TERMS AND CONDITIONS FOR THE ONLINE E-TENDERING FOR FINALISATION OF UNIT RATES OF ITEMS OF INTERIOR FURNISHING & CIVIL WORKS RELATED TO THE RENOVATION OF BRANCHES AS PER UNIFORM LAYOUT, COLOUR SCHEME & ELEVATION OF BRANCHES OF SBI UNDER LHO- KOLKATA

Dear Sir,

This has reference to the Terms & Conditions for the E-tendering mentioned in the Tender document

This letter is to confirm that:

- 1) The undersigned is authorized representative of the company.
- 2) We have studied the Commercial Terms and the Business rules governing the E- tendering as mentioned in RFP of SBIIMS Pvt. Ltd. as well as this document and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the E-tendering tool and have understood the functionality of the same thoroughly.
- 4) We confirm that SBIIMS Pvt. Ltd. and **M/s. e-Procurement Technology**, shall not be liable & responsible in any manner whatsoever for my/our failure to access & bid on the e-E-tendering platform due to loss of internet connectivity, electricity failure, virus attack, problems with the PC, any other unforeseen circumstances etc. before or during the E- tendering event.
- 5) We confirm that we have a valid digital signature certificate issued by a valid Certifying Authority.
- 6) We, here by confirm that we will honour the Bids placed by us during the E-tendering process.

With regards

Date:

Signature with company seal Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

GENERAL TERMS & CONDITIONS:

Please note that:-

- 1. The works mentioned in the BOQ are to be carried out at the branches/offices under Kolkata Circle at the approved unit rate to be decided by the Bank/SBIIMS in consideration of the rates quoted by the different contractors for the respective items.**
2. The contractors, who are ready to execute the work at the unit rates to be finalised by the Bank/SBIIMS will be considered for assignment of the work.
3. Works to be assigned to be completed in a time bound manner and non- completion of work within the stipulation time frame to be indicated in the work order is liable to compensation in addition to the liquidated damage as per the Bank's standard norms.
- 4. Non- participation in the tender process will be viewed seriously by the SBIIMS/Bank even debar from the list of empanelled contractors. Moreover, this will be treated as un-willingness for the Bank's/SBIIMS work at the time of recast the panel of contractor in near future.**
- 5. Rates are to be quoted for unit quantity only for fixation of unit rate of items.**
6. Vendors who will be allotted work after the finalisation of unit rates (**Duly approved by bank/SBIIMSPL**) have to submit **Processing Fee** (Minimum **Rs 1000.00 or 2 % of Work Value** whichever is Higher) to be credited through **STATE BANK COLLECT (SB Collect an efficient MIS report generation tool) only**. The steps involved in making the payment will be provided in **Sate Bank Collect Portal**.

GST number of contractor to be mentioned on it.

Online payment receipt copy duly signed by concerned vendor is to be submitted at the time of Acceptance of Work Order.